

GUIDELINES FOR MEDSAC GRANT APPLICATIONS

PURPOSE

The annual award of grant funding is intended to enable education that is relevant to MEDSAC's purpose and ambition. Recipients are expected to contribute to the advancement of MEDSAC by participating as a Director or as a member of a MEDSAC Committee.

Our Purpose: Improving the wellbeing of all people affected by sexual harm

Our Ambition: People in New Zealand who are affected by sexual harm have equitable and timely access to appropriate and high-quality health care and medico-legal services

AWARDS AVAILABLE

There are 3 awards available.

The Committee at its discretion may award the grant to a single applicant or multiple applicants in any one year.

1. ISTAR GRANT - \$10,000

Istar Limited, a charitable organisation formed to benefit women's health, makes an annual donation of \$10,000 to MEDSAC for the purpose of supporting post graduate study.

MEDSAC has determined that this generous donation will be made available by way of study grants to support:

- **MEDSAC doctors** enrolled in postgraduate Master's Degree in Forensic Medicine through Monash University; and
- Appropriate postgraduate study for **MEDSAC nurses** in clinical forensic medicine.

This funding is also available for eligible individuals enrolling for a single unit or paper to further their education.

2. LEAD CLINICIANS GRANT - \$10,000

The Board of MEDSAC has resolved to provide an annual grant of \$10,000 towards Lead Clinicians for their ongoing professional development by enabling and supporting their attendance at education and training events, courses (including a single unit or paper) and conferences that are relevant to the achievement of MEDSAC's purpose and ambition.

3. DIRECTORS DEVELOPMENT GRANT - \$5,000

The Board of MEDSAC have resolved to provide an annual grant of \$5,000 towards Board Directors for their ongoing professional development by enabling and supporting their attendance at education and training events, courses (including a

single unit or paper) and conferences that are relevant to the achievement of MEDSAC's purpose and ambition.

VALUES

MEDSAC will ensure that the annual award of grant monies is:

- **Appropriate** in that it reflects the intentions of the donors and enables education that is relevant to the advancement of MEDSAC or MEDSAC's objectives.
- **Accountable** in that it provides or has the potential to provide mutual benefit to the grantee and MEDSAC.
- **Consistent** in the way applications are processed and the awards are made; and
- **Equitable** in terms of the access of MEDSAC Doctors and Nurses to the funding and the awarding of the grant monies to successful applicants.

Applications for grant will be considered by the Governance Committee of the MEDSAC Board and all decisions of that Committee in awarding grants will be final and not subject to discussions with any applicants.

APPLICATION TIMEFRAMES

Annual grant funding application closing date is 1 October.

All applicants will be notified by e-mail once a decision is made and successful applicant names will be published in the following MEDSAC newsletter.

APPLICATION SCOPE

Applications for grant monies should observe the following guidelines:

- Preference will be given to the funding of enrolment fees for postgraduate papers.
- Travel cost for onsite study, including accommodation, may be funded if there are periods of onsite study; and
- Priority may be given to those clinicians who do not have access to hospital-based education funds.

APPLICATION FORMAT

Applications will be treated in confidence and should be e-mailed to the Chair of the Education & Training Committee, Kate Taylor on kate@medsac.org.nz, with the subject matter: Grant Application.

All applications should include the following information:

- Name of Applicant:
- Contact Details (email and mobile phone):
- Organisation (Hospital, Practice, Service Centre):
- MEDSAC Affiliation:
 - Status: MEDSAC Doctor or Nurse; and
 - Participation: MEDSAC Board or Committee Membership (past or present)
- Proposed Course of Study:
 - Brief description of the courses you are planning to enroll in including timeframes; and
 - Describe your current course completion status:
 - How many papers are required for completion?
 - How many have you completed?
- Relevance to MEDSAC
 - Describe how the completion of this course of study will benefit MEDSAC
 - Relevance to MEDSAC purpose and ambition.
 - Expected contribution to MEDSAC activities.
 - Other benefits.
- Estimated Costs of Study:
 - Enrolment Fees (per paper).
 - Travel costs (to and from course venue).
 - Accommodation costs (at course venue).
- Course Grant History:
 - If you have been a prior recipient of a MEDSAC Grant please provide details.
 - If this course of study has been previously funded by another party please provide details,
- Other Funding Arrangements:
 - CME: Are you eligible for hospital-based CME funding and, if so, do you intend to apply for this funding?
 - Do you have any other opportunities for alternative funding?